

# Appendix G

## Form for Proposal Budget

The following form should be used to present the budget for the proposed project. Please consult with LMF staff with any questions and prior to modifying the form. Proposals with incomplete budget information will not be accepted for Board consideration.

	\$
<b>Total Project Costs</b> (including Match)	
Value of fee lands to be purchased	_____
Value of easements to be purchased	_____
Value of land already purchased ( <i>w/in 2 yrs</i> )	_____
Value of easements already purchased ( <i>w/in 2 yrs</i> )	_____
Value of interest in land to be contributed	
Purchased fee/easement	_____
Donated fee/easement	_____
Bargain sale component	_____
All other costs	
Appraisal	_____
Title, legal and closing	_____
Land survey	_____
Environmental hazard survey	_____
Baseline documentation ( <i>easement only</i> )	_____
Natural resource survey	_____
Stewardship endowment	_____
Other ( <i>specify</i> )	_____
<b>TOTAL</b>	_____
<b>Match</b>	
Value of interest in land to be contributed	
Purchased fee/easements	_____
Fee/easement Donations	_____
Bargain sale components	_____
Cash contribution	_____
<b>Total Tangible Match</b> ( <i>must be =&gt;70% of total match</i> )	_____ (____%)

All other costs (*see above - specify*) \_\_\_\_\_

**Total Intangible Match** (*must be <30% of total match*) \_\_\_\_\_ (\_\_\_\_%)

**TOTAL MATCH** (*tangible + intangible*)

Percent of Total Project Costs (*must be =>33% of total project costs*) \_\_\_\_\_ (\_\_\_\_%)

**Amount requested from LMF**

Percent of total (*must be <67% of total project costs*) \_\_\_\_\_ (\_\_\_\_%)

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**NOTES:**

1. Be clear if land values are based on estimates or appraisals. Discuss the basis in the narrative of the application. Values on parcels offered for match must be based on an appraisal.
2. Some costs are outside of “Total project costs” and will be covered by the LMF, including:
  - Natural areas survey by MNAP
  - Archeological survey by MHPC
  - “5%” grants for minor capital improvements and farm business planning
3. Identify costs as actual incurred or estimated. Discuss the basis in the narrative of the application
4. If applicant anticipates requesting LMF support for “all other costs”, contact LMF staff for reasonable estimates of specific line items (e.g. appraisal, legal)
5. Estimated LMF legal expenses will be added to Total Project Costs by LMF staff.